

## 100 POINT IDENTITY CHECK – GUIDE FOR APPLICANTS

Applicants are required to provide identification documents to make up a total of at least **100 points** using the points guide below. You should bring originals plus one photocopy of each of the identification documents you will be using for identification purposes.

70 points - **Only one** of these items may be included.

- Birth Certificate or a copy certified by an "acceptable certifier"
- Birth Card issued by NSW Registry of Births, Deaths and Marriages
- Citizenship Certificate or a copy certified by an "acceptable certifier"
- Current Australian passport
- Expired Australian passport which has not been cancelled and was current within the preceding 2 years
- Current passport from another country or diplomatic documents

40 points - **More than one** item may be counted.

Name and photograph/signature of preferred applicant verified from the following:

- A reference from an "acceptable referee" who has known the applicant for more than 12 months
- Current driver photo licence issued by an Australian state or territory
- Identification card issued to a public employee
- Identification card issued by the Australian or any state government as evidence of a person's entitlement to a financial benefit
- Identification card issued to a student at a tertiary education institution

35 points – **More than one** item may be counted.

Name and address of preferred applicant verified from any of the following:

- Document held by a cash dealer giving security over property
- A mortgage or other instrument of security held by a financial body
- Document from current employer or previous employer within the last two years
- Land Titles Office record
- Document from the Credit Reference Association of Australia

25 points – **More than one** item may be counted.

Name of preferred applicant verified from any of the following:

- Current credit card or account card from a bank, building society or credit union
- Local council rates notice
- Current telephone, water, gas or electricity bill
- Foreign driver's licence
- Medicare Card
- Electoral roll compiled by the Australian Electoral Commission
- Lease/rent agreement
- Current rent receipt from a licensed real estate agent
- Records of a primary, secondary, or tertiary educational institution attended by the applicant within the last 10 years
- Records of a professional or trade association of which the applicant is a member

**For a preferred applicant under 18 years, only one of the documents below needs to be sighted:**

- Birth Certificate or a copy certified by an "acceptable certifier"
- Birth Card issued by the NSW Registry of Births, Deaths and Marriages
- Citizenship Certificate or a copy certified by an "acceptable certifier"
- Current Australian passport
- Expired Australian passport which has not been cancelled and was current within the preceding 2 years
- Current passport from another country or diplomatic documents
- Identity of the applicant verified by an educational institution, either on a student card or a letter signed by the principal, deputy principal, head teacher, deputy head teacher or enrolment officer, confirming that the applicant currently attends the institution